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**From:** Anne Galloway [mailto:[gallowayanne@rocketmail.com](mailto:gallowayanne@rocketmail.com)]

**Sent:** Monday, January 04, 2010 9:39 AM

**To:** Tucker, David

**Subject:** TPI deliverables, actions and reports

Hi David,

I'm writing to make a public records request for all of the documents associated with the following TPI project actions, deliverables and reports under the contract with DII:

Deliverable Phase 5 3.1 Recommendations, associated risks, and implementation strategies

267 Deliverable Phase 5 3.1.1 (includes all sub deliverables of 1.1): Define in detail the alternatives, recommendation, and how the stakeholders will be affected by the change

268 Deliverable Phase 5 3.1.2 Identify and provide cost benefit analysis for recommended operations, business process or tools implementations

269 Deliverable Phase 5 [3.1.2.1](#): Compare the "mainframe model" to the "server model" operations

270 Deliverable Phase 5 [3.1.2.2](#): Associate probability to achieve savings and risk associated with any options proposed

271 Deliverable Phase 5 [3.1.2.3](#): Identify organizational/cultural changes required of other service models that would achieve desired objectives

272 Deliverable Phase 5 3.1.3, 3.1.3.1 and [3.1.3.2](#): DII billing structure, billing model, additional considerations/changes for the billing structure

273 Deliverable Phase 5 3.1.4: Verification of DCF tools in new environment or alternatives including s/w & h/w to keep current functionality

274 Deliverable Phase 5 3.1.5: Define how development and test environments would be effected with the proposed solution

275 Deliverable Phase 5 3.1.6: Define the impact on interfaces with the proposed solution

276 Deliverable Phase 5 3.1.7: Define the backup/recovery model for the proposed solution if significant change is identified

277 Deliverable Phase 5 3.1.8: Define how printing will be affected

Deliverable Phase 5 3.1.9: Identify resources needed for the proposed solution

Deliverable Phase 5 3.1.10: Identify training required

Deliverable Phase 5 3.1.11: State assumptions and risks

Deliverable Phase 5 3.1.12: Identify additional factors pertinent to the proposed solution

Deliverable Phase 5 3.2: Implementation diagrams and Gantt charts including critical path

Deliverable Phase 5 3.3: Cost model estimates including FTE requirements

All Phase Read out Meetings

285 Initial Readout to Project Sponsor

286 Create deck with Initial findings for review with Project Sponsor

287 Team review and updated of initial deck

288 Present Initial findings to Project Sponsor

289 Final Recommendation Presentation

290 Create Recommendations Deck

291 Team review and updated of recommendation desk

292 Present final recommendations

293 Close Tue

294 Project Closure Review

295 Provide Backup of Project Documentation

297 Release Project Resources

298 DII Closure Signoff

299 Archive Project Server Documents

Thank you.

Anne Galloway

802-441-1016

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--- On **Mon, 1/4/10, Tucker, David** <[David.Tucker@state.vt.us](mailto:David.Tucker@state.vt.us)> wrote:

From: Tucker, David <[David.Tucker@state.vt.us](mailto:David.Tucker@state.vt.us)>

Subject: RE: TPI deliverables, actions and reports

To: "Anne Galloway" <[gallowayanne@rocketmail.com](mailto:gallowayanne@rocketmail.com)>

Date: Monday, January 4, 2010, 3:11 PM

We are meeting with the vendor and the steering committee today at 2, which will be the first time the other departments receive a copy of the final report. I'll send you a copy of the final report after that meeting. Thanks,

David Tucker

Commissioner and CIO

Dept. of Information and Innovation

802-828-4141

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**From:** Anne Galloway [mailto:[gallowayanne@rocketmail.com](mailto:gallowayanne@rocketmail.com)]

**Sent:** Monday, January 04, 2010 8:19 PM

**To:** Tucker, David

**Subject:** RE: TPI deliverables, actions and reports

Hi David,

Just checking to see if copies are now available.

Thanks,

Anne

From: Tucker, David <[David.Tucker@state.vt.us](mailto:David.Tucker@state.vt.us)>

Subject: RE: TPI deliverables, actions and reports

To: "Anne Galloway" <[gallowayanne@rocketmail.com](mailto:gallowayanne@rocketmail.com)>

Date: Tuesday, January 5, 2010, 12:47 PM

A member of the steering committee asked a question yesterday about the way certain data is presented in the report. As soon as we either resolve it as a non-issue or make a modification, I'll send you a copy. Thanks for your patience,

David Tucker

Commissioner and CIO

Dept. of Information and Innovation

802-828-4141

